

2023-2024 Graduate Assistant Payroll Calendar

- If you withdraw or quit your Graduate Assistantship, you must notify SGSR Office immediately.
- It is your responsibility to follow through with the hiring process to be added to the student payroll system. Your stipend will be **delayed** if you fail to submit/sign all paperwork that is required by Human Resources, SGSR and Payroll Services.
- Fall **or** Spring **only** assistantships - GA will receive 8 pays only during the semester (see schedule below).
- Academic year assistantship - GA will receive 8 pays during the Fall and 8 pays during the Spring semester (see schedule below).
- There will be no stipend payments during the holiday/winter break!
- If you continue to work on your assistantship during any holiday/winter break, **you will be required to submit a Student profile sheet so hours can be reported in eTime.**

#	Fall 2023 Pay Period Dates	Fall 2023 Pay Dates
1	08/26/23 - 09/08/23	09/22/23
2	09/09/23 - 09/23/23	10/06/23
3	09/23/23 - 10/06/23	10/20/23
4	10/07/23 - 10/20/23	11/03/23
5	10/21/23 - 11/03/23	11/17/23
6	11/04/23 - 11/17/23	12/01/23
7	11/18/23 - 12/01/23	12/15/23
8	12/02/23 - 12/15/23	12/29/23

#	Spring 2024 Pay Period Dates	Spring 2024 Pay Dates
1	01/27/24 - 02/09/24	02/23/24
2	02/10/24 - 02/23/24	03/08/24
3	02/24/24 - 03/08/24	03/22/24
4	03/09/24 - 03/22/24	04/05/24
5	03/23/24 - 04/05/24	04/19/24
6	04/06/24 - 04/19/24	05/03/24
7	04/20/24 - 05/03/24	05/17/24
8	05/04/24 - 05/17/24	05/31/24