



## NAME CHANGE / CORRECTION

**Correct Name:**

Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_  
Name  
or  
Initial

**Name currently on record:**

Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Banner ID: @ \_\_\_\_\_

Date of Birth: \_\_\_\_\_

*It is required that you provide legal proof of your name change  
by providing a copy of **one** of these documents:*

- Marriage Certificate     Court Order     Passport/Visa     Birth Certificate

Would you like to have your university email name changed to your new name?

- Yes     No



**\*\*\* Your signature is required for processing. \*\*\***

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

*Federal law requires that the student sign and date this request.*

***For Office Use Only:***

Date Processed: \_\_\_\_\_ Processed by: \_\_\_\_\_