

IUP The Advisor Advocate

Academic Integrity

Step 1: Talk to the student and discuss the planned course of action (documented agreement or formal adjudication)

Step 2: Raise the *Academic Integrity* alert through the [Faculty Self-Service](#) portal available on MyIUP-->Course Tools-->Alert on student in course. This will initiate communications with the provost's office and add an alert to a student's IUP Advise profile.



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Types of [Violations](#)

Plagiarism:

Stealing someone's work (words, ideas, data, etc.) and taking credit for it

Academic Dishonesty:

Deceitful conduct connected to course participation (e.g. tampering with grades, disrupting others ability to complete work)

Cheating:

Misrepresent one's understanding of material

Facilitating Academic Integrity Violations:

Helping others violate academic integrity policies.

Technological Misconduct:

Using accounts the students do not have authorization for, including getting information like usernames, passwords, etc.

Fabrication:

Making up something or presenting false claims in order to mislead.

Classroom Misconduct:

Significant disruption of learning or presents a threat to others

Unethical or Hazardous Behavior:

Behaviors not appropriate in professional experiences activities.

Referral Procedure: Faculty have 10 days from discovery of a violation to proceed with the following:

Documented Agreement

After conferencing with the student, both parties complete and sign the form and file copies with the Provost's office.

Once signed, student cannot file an appeal.

Level 1 & 2 Sanctions include:

- Course grade reduction
- Exam or project grade reduction
- Warning
- Zero credit on assignment
- Complete alternate assignment

If a student has multiple violations, the case may be referred to Academic Integrity Board

If agreement cannot be reached, or violation is severe enough to warrant: failing exam/project grade, involuntary withdrawal, suspensions, expulsions, or rescission of conferred degree, it will go to formal adjudication.

Formal Adjudication (Type I and II)

1. *Departmental Adjudication*

Chair, instructor and student meet and discuss the situation. Chair must come to an evidence-based decision within 7 days of the meeting.

Student may appeal to the provost within 7 days based on the following: unfair or unreasonable hearing, new evidence, excessively harsh sanction. Provost office will accept or deny appeal with 10 days.

2. *Academic Integrity Board (AIB)*

Provost Office organizes an AIB hearing, which includes judicial board members, consisting of 4 faculty members and 2 students. Instructor and student present their cases.

Decisions will be reported within 7 days of the hearing.

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